

Open Meeting File 2015-02-19, approved March 26, 2015

IN ATTENDANCE

Board Members

Graeme Bowbrick
Jane Butterfield, AFC Chair
Jason Carvalho
Kathy Denton, President (ex-officio)
Todd Harper, Chair, Education Council (ex-officio)
Peter Kendrick, Vice Chair
Jeevan Khunkhun, CPC Chair
Katryna Koenig
Nicole Liddell, HRC Chair
Debbie Oster
Dave Seaweed¹
Gerry Shinkewski, Vice Chair
Tom Spraggs, TSC Chair
Shelley Williams, Board Chair

Administration

Thor Borgford, Interim VP, Academic and Provost (VPAP)
Laureen Dailey, Executive Assistant to the President
Shelagh Donnelly, College Secretary; recording
Blaine Jensen, VP, Educational Services (VPES)
Guangwei Ouyang, VP, International Education and Strategic Partnerships (VPIESP)
Hazel Postma, Associate VP, Advancement and External Relations (AVPAER)
Vicki Shillington, Associate VP, Human Resources (AVPHR)
Dave Taylor, Associate VP, Business Development and Strategic Communications (AVPBDSC)
Tracey Szirth, VP, Finance and Administration (VPFA)
Chris Worsley, Director, Finance

Observers

Ryan Cousineau, BCGEU
Erin Rozman, DCFA
Ruab Waraich, DSU

Guest(s)

Brian Chapell, Dean, Faculty of Science and Technology
Tim Rattell

REGRETS

Board Member(s)

Aaron Bayes

¹ late arrival

Administration

n/a

Observer(s)

n/a

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum present, the Chair called the meeting to order at 5:08 p.m. and welcomed guests.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved by Katryna Koenig, seconded by Peter Kendrick and unanimously resolved:

02/2015 *THAT the Douglas College Board approve the agenda and approve/acknowledge the following items and motion on the consent agenda:*

- 2.1 Minutes of the January 22, 2015 Open Session Board Meeting
- 2.2 Report: Douglas Students' Union (DSU)
- 2.3 Report: College President – February 2015 Report to the Board and College Community
- 2.4 Report: Correspondence, Reports and Upcoming Events
 - a) Employee Recognition Reception – Wednesday, April 15; 4:00 – 6:00 p.m.
 - b) Douglas College Student Engagement Awards – Thursday, April 9; 5:30 for 6:00 p.m.

The Chair thanked the DSU representative for that organisation's recommendations on the 2015-16 College budget, and advised that management would respond to such recommendations at the March Board meeting.

3. PRESENTATION

3.1 Dr. Brian Chapell, Dean, Faculty of Science and Technology

Dr. Chapell provided insights on his experience and his vision for the Faculty of Science and Technology. He discussed challenges and opportunities, and answered questions from Board members.

4. PRESIDENT'S REPORT

4.1 Report on Operational and Strategic Matters

The President discussed highlights from

5.3 Human Resources Committee (HRC)

a) Chair's Report

The HRC Chair reported on the engagement of Hay Group for a) the development of a comprehensive evaluation tool for the College President, and b) collection of feedback for the current evaluation cycle.

b) Committee Terms of Reference (TOR): Annual Review

The HRC Chair highlighted elements of the substantially revised TOR which, if approved, would enhance the Committee's oversight activities and provide for specific delegated approval authority. The Board Chair noted that the Committee would continue to refine the timing of its work calendar over the coming months. It was moved by Jason Carvalho, seconded by Peter Kendrick, and unanimously resolved:

04/2015 *THAT the Douglas College Board approve the revised Human Resources Committee Terms of Reference*

5.4 Campus Planning Committee (CPC): Chair's Report

The Committee Chair reported on presentations from two independent consultants, and advice that an effective campus master planning process would require an investment of eight to 12 months. Management subsequently retained one of the consultants to begin work on utilisation metrics to inform the planning process.

5.5 Technology Strategy Committee (TSC): Chair's Report

Noting that TOR development was ongoing, the Committee Chair reported a positive meeting with management, which had committed to retaining a consultant to work with both the Committee and management on the development of a technology strategic plan.

5.6 Education Council

a) Chair, Education Council (EdCo): December 2014 and January 2015 Reports

The Education Council Chair referred to his report and invited questions. No issues were noted.

b) Credential Recommendation: Bachelor of Social Work

The Education Council Chair provided an overview of the proposed new Bachelor of Social Work. In response to questions from the Board, the President expanded on the specifics of the business case, including labour market demand, student demand, peer institution offerings, and professional support. A discussion ensued regarding alignment with government direction and the planned submission.