



*Open Meeting File 2015-05-21 approved June 18, 2015*

**IN ATTENDANCE**

**Board Members**

Aaron Bayes  
Graeme Bowbrick  
Jane Butterfield, AFC Chair  
Jason Carvalho  
Kathy Denton, President (ex-officio)  
Todd Harper, Chair, Education Council (ex-officio)  
Peter Kendrick, Vice Chair  
Jeevan Khunkhun, CPC Chair  
Katryna Koenig  
Nicole Liddell<sup>1</sup>, HRC Chair  
Debbie Oster  
Dave Seaweed  
Gerry Shinkewski, Vice Chair  
Tom Spraggs, TSC Chair  
Shelley Williams, Board Chair

**Administration**

Thor Borgford, Interim VP, Academic and Provost  
Lauren Dailey, Executive Assistant to the President  
Shelagh Donnelly, College Secretary; recording

**4. PRESIDENT’S REPORT: OPERATIONAL AND STRATEGIC MATTERS**

The President discussed highlights of the report contained in the agenda package and noted two significant, recent announcements: the Accreditation Council of Business Schools and Programs (ACBSP) will formally accredit the Faculty of Commerce and Business Administration (CBA) in June 2015, and the College of Registered Nurses of British Columbia (CRNBC) has awarded the College’s Bachelor of Science in Nursing (BSN) program accreditation extending to June 2021.

The President acknowledged the tremendous work of the administrators and faculty in CBA and Health Sciences. She also recognised the Training Group for its work in preparing a large number of grant proposals. The Board Chair commended all involved in the College’s recent accreditations.

**5. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS****5.1 Board Executive and Governance Committee (BEGC): Chair’s Report**

### 5.3 Campus Planning Committee (CPC)

#### a) Chair's Report

The Committee Chair reported on the CPC's review of an externally prepared space utilisation report, noting that the consultant commended (a) Dr. Keith Ellis for the accuracy and clarity of information provided, and (b) the College as a whole for its efficient use of space.

With capacity for enhanced utilisation limited to evening and weekend hours, the Committee anticipated reviewing two management proposals in the months ahead: a recommendation on selection of a consultant for development of a Campus Master Plan and a proposal for additional short term space efficiencies at the New Westminster Campus.

The Committee Chair reported on the CPC's review of capital planning and noted potential environmental concerns with the property across the street from the New Westminster Campus. The Committee Chair discussed the CPC's recommendation that management quantify the cost of remediating the property. A discussion ensued.

#### b) Five Year Capital Plan

Tracey Szirth discussed the Five Year Capital Plan contained in the agenda package. In considering the proposed Plan, members noted the need to revamp the document for future years, to incorporate the results of the campus master planning process.

It was moved by Jeevan Khunkhun, seconded by Gerry Shinkewski, and unanimously resolved:

13/2015 THAT the Douglas College Board approve the Five Year Capital Plan: 2015/17 – 2020/21

The Board Chair commended the Campus Planning Committee on progress achieved during its first year.

### 5.4 Human Resources Committee (HRC)

It was moved by Jason Carvalho, seconded by Nicole Liddell and resolved (with abstentions by Messrs. Bowbrick and Seaweed as noted above):

It was moved by Gerry Shinkewski, seconded by Jason Carvalho and resolved, with Peter Kendrick's abstention:

**18/2015** *THAT the Douglas College Board approve the establishment of the credential, Post Degree Diploma in Global Banking and Economics, effective September 1, 2015*

**c) Credential Recommendations: Withdrawal of Two Computer Science and Information Systems Credentials and One Computing Science and Information Systems Credential; Establishment of Three Computing Studies and Information Systems Credentials**

The Education Council Chair expanded on the proposal contained in the Board agenda package and noted revisions to effective dates. In the ensuing discussion, members encouraged exploration of programming that could provide in-demand credentials in business intelligence and data analytics.

It was moved by Debbie Oster, seconded by Aaron Bayes, and unanimously resolved:

**19/2015** *THAT the Douglas College Board approve the withdrawal, effective May 21, 2015, of the credentials:*

- i. Computer Science and Information Systems Advanced Certificate – Data and Analytics,*
- ii. Computer Science and Information Systems Advanced Certificate – Web and Mobile Computing*

*and approve the withdrawal, effective July 1, 2018, of the credential:*

- iii. Computing Science and Information Systems Diploma*

*and approve the establishment, effective May 21, 2015, of the credentials:*

- a) Computing Studies and Information Systems Advanced Certificate – Data and Analytics,*
- b) Computing Studies and Information Systems Advanced Certificate – Web and Mobile Computing*
- c) Computing Studies and Information Systems Diploma*

## **5.7 Douglas College Foundation**

### **a) Annual Report: Douglas College Board Bursaries and Scholarships**

Hazel Postma thanked members for their personal contributions to the Foundation, and elaborated on the report contained in the agenda package. Members discussed an interest in ensuring alignment of award values with students' needs.

### **b) Liaison's Report**

Aaron Bayes reported on the Foundation's funding successes and upcoming events.

## **6. NEXT MEETING AND ADJOURNMENT**

There being no further business, the Chair adjourned the meeting at 6:22 p.m.

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