



Open Meeting File 2017-11-30, approved January 25, 2018

IN ATTENDANCE

Board Members

Jane Butterfield, AFC Chair
Kathy Denton, President (ex-officio)
John Evans, Board Chair; BEGC Chair
Jeevan Khunkhun¹, CPC Chair
Marissa Martin
Dave Seaweed¹
Wesley Snider
Tom Spraggs
Eileen Stewart, HRC Chair, Board Vice Chair
Dave Teixeira, TSC Chair, Board Vice Chair

Administration

Thor Borgford, VP, Academic and Provost
Sarah Dench, Associate VP, Academic and Student Affairs
Shelagh Donnelly, College Secretary; recording
Keith Ellis, AVP, Institutional Effectiveness
Rebecca Maurer, Director, Human Resources
Guangwei Ouyang, VP, International Education & Strategic Partnerships
Dave Taylor, Associate VP, Public Affairs
Tracey Szirth, VP, Administrative Services and CFO

Dr. Denton drew attention to the recent announcement of the College's acquisition of leased space at New Westminster's Anvil Centre, and noted the support from New Westminster Mayor Jonathan Cote, New Westminster MLA Judy Darcy and Minister Melanie Mark.

Dr. Denton noted Dave Taylor's success in securing freeway signage for the College.

4. CHAIR, COMMITTEE & LIAISO

It was moved, seconded and unanimously resolved:

2017/1103 THAT the Douglas College Board approve the following Committee appointments, effective November 30, 2017:

- i. Audit and Finance Committee: Eileen Stewart
- ii. Technology Strategy Committee: Tom Spraggs

Members thanked Ms. Stewart and Mr. Spraggs for their readiness to assume additional responsibilities.

5.1 Audit and Finance Committee (AFC)

a) Chair's Report

Jane Butterfield reviewed highlights of the Committee's November meeting. She reported on the Committee's regular review of Investment Fund performance. She discussed the tendering process for selection of internal audit providers, and the College's decision to retain its current service provider.

It was moved, seconded and unanimously resolved:

2017/1105 *THAT the Douglas College Board approve the revised Audit and Finance Committee (AFC) Terms of Reference as presented November 30, 2017*

5.3 Campus Planning Committee (CPC)

a) Chair's Report

Thor Borgford noted the three credential recommendations, and responded to questions.

b) Credential Recommendation: Establishment of the Credential, Minor in Accounting

Members discussed the credential recommendation.

It was moved, seconded and unanimously resolved:

2017/1107 *THAT the Douglas College Board approve the credential, Minor in Accounting, effective May 6, 2018*

c) Credential Recommendation: Withdrawal of the Credential, Disability and Applied Behavioural Analysis Advanced Citation and the establishment of the credential, Disability and Applied Behaviour Analysis Advanced Certificate

Members discussed the credential recommendation.

It was moved, seconded and unanimously resolved:

2017/1108 *THAT the Douglas College Board approve the withdrawal of the credential, Disability and Applied Behavioural Analysis Advanced Citation and the establishment of the credential Applied Behaviour Analysis Advanced Certificate, effective September 1, 2018*

d) Credential Recommendation: Withdrawal of the Credential, Engineering Essentials Diploma and the establishment of the credential, Diploma in Engineering and Fabrication Technologies

Members discussed the credential recommendation.

It was moved, seconded and unanimously resolved:

2017/1109 *THAT the Douglas College Board approve the withdrawal of the credential, Engineering Essentials Diploma and establishment of the credential, Diploma in Engineering and Fabrication Technologies effective September 1, 2018*

5.7 Douglas College Foundation

a) Board Liaison's Report

Marissa Martin provided an update on Foundation undertakings and performance.

6. NEXT MEETING AND ADJOURNMENT

There being no further business, John Evans confirmed the next meeting for January 25, 2018 and adjourned the meeting at 5:56 p.m.

CHAIR

PRESIDENT