



Open Meeting File 2015-09-24, approved November 26, 2015

IN ATTENDANCE

Board Members

Graeme Bowbrick
Jane Butterfield, AFC Chair
Jason Carvalho
Kathy Denton, President (ex-officio)
Jeevan Khunkhun, CPC Chair
Nicole Liddell, HRC Chair
Marissa Martin
Jasmine Nicholsfigueiredo, Chair, Education
Council (ex-officio)
Monique Paulino
Dave Seaweed
Gerry Shinkewski, Vice Chair

Administration

4. PRESIDENT'S REPORT

4.1 Report on Operational and Strategic Matters

The President discussed highlights of her written report, noting recent changes to the organizational structure and an administrative change

**d) College Board Policy BP1008 Douglas College Investment Policy:
Committee Recommendations Following Annual Review**

The Committee Chair reported on AFC's review of the investment manager's quarterly report (for the period ending June/ 2015). She noted that investment performance had fallen behind the benchmark, and was being closely monitored. She also discussed AFC's annual review of the College's investment policy, and recommended one minor revision (to change to the performance benchmark for mid-term bonds).

It was moved by Jane Butterfield, seconded by Gerry Shinkewski, and unanimously resolved:

31/2015 *THAT the Douglas College Board approve the revised College Board Policy BP1008, Douglas College Investment Policy, as presented September 24, 2015*

5.3 Campus Planning Committee (CPC)

a) Chair's Report

The Committee Chair reported on the CPC's September meeting. He discussed the Committee's review of consulting proposals for the College's Campus Master Plan, and its endorsement of management's selection decision. The Committee Chair advised that the CPC anticipated receiving and reviewing the proposed Campus Master Plan in late Spring, for a recommendation to the Board in June 2016.

5.4 Human Resources Committee (HRC)

a) Chair's Report

The Committee Chair reported on the HRC's annual review of the Board's *Expense Reimbursement for Board Members* policy, noting no need for revision.

The HRC Chair also discussed the Committee's review of the President's proposed 2015-16 goals, and ongoing work on the President evaluation process.

5.5 Technology Strategy Committee (TSC)

a) Chair's Report

The TSC Chair reported that the Committee was pleased to welcome Tracey Szirth and new member Dave Teixeira to its September meeting. He advised that TSC members found the Committee's recently established principles to be an effective guide, and the Committee's intent to include the principles in every TSC agenda package.

The TSC Chair noted management's progress on implementing the College intranet and making improvements (e.g., electronic timesheets) to business processes.

5.6 Douglas College Honorary Fellow Selection Committee

a) Honorary Fellow Distinction: Call for Nominations on or before November 15, 2015

Nicole Liddell reported on meetings of the Honorary Fellow Selection Committee; noting that the process had to be accelerated in order to select a recipient in time for the February 2016 graduation ceremonies. She discussed the opportunity for members to nominate candidates for the Honorary Fellow distinction. Ms. Liddell also noted the benefit of strategic identification of candidates and the need to consider nominees who will likely accept the honour.

5.7 Education Council

a) Chair, Education Council Chair's June 2015 Meeting Report

The Education Council Chair invited questions of the report submitted by past Education Council Chair Dr. Todd Harper. None arose.

b) Credential Recommendations:

Revision to Withdrawal Date of Diploma in Print Futures: Professional Writing

The Education Council Chair and the Vice President Academic and Provost discussed the need to extend the date for withdrawal of the credential to accommodate fic and Pr